

## **BERKLEY HISTORICAL COMMITTEE MEETING MINUTES**

Tuesday, April 8, 2025

**Present:** S. Richardson (Chairperson), J. Tong (Vice-Chairperson), D. Carlson (Secretary), S. Hansen, G. Rubright, R. Patterson, S. Patterson, K. Grimm, D. Callihan, J. Harlan, A. Ozanich, City Council Liaison S. Baker

**Absent:** K.Schmeling, D. Bennoune, M.C. Mueller

1. **Call to Order:** The meeting was called to order by S. Richardson at 7:03 pm.
2. **Agenda/Citizen Comments:** S. Richardson called for additions to the agenda. R. Patterson asked that discussion of the Berkley Pride fest be added and the grant proposal removed. J. Tong asked that discussion of the Anderson School visit to the Museum be added. S. Hansen made a motion that the meeting agenda be approved as amended. R. Patterson seconded the motion. The motion passed unanimously without further discussion. There were no citizen comments made.
3. **City Council Liaison Report:** City Council Liaison Steve Baker passed around the latest issue of the Oakland Gazette and then reported on just a few items covered at the most recent meeting of City Council on Monday, April 7th.
  - a. Berkley facilities assessments are ongoing and choices between deferred maintenance and new construction are being considered.
  - b. Procedural tasks regarding the city's consent agenda were completed.
  - c. A proclamation declaring April 20th to the 27th of 2025 as "Berkley Volunteer Week" was made.
4. **Prior Meeting's Minutes:** D. Carlson noted a minor adjustment to the Treasurer's Report in the minutes for our March 11, 2025 meeting. J. Harlan pointed out that M.C. Mueller and S. Patterson were absent for the same meeting. D. Carlson stated his intention to make the correction. S. Hansen moved that the minutes for the March 11, 2025 meeting of the Committee be approved as amended. J. Harlan seconded the motion. The motion passed unanimously without further discussion.

- 5. Treasurer's Report:** Treasurer Kyle Grimm reported a prior balance of \$17,275.68. Expenditures and income are enumerated below:

<b>a. Expenditures:</b>	Future Balance Sheet Debits.....	\$110.00
	New Scanner.....	\$211.99
	<b>TOTAL</b>	<b>\$321.99</b>
<b>b. Income:</b>	Museum/Library/City Hall Sales & Donations.....	\$12.00
	<b>TOTAL</b>	<b>\$122.00</b>

\$17,075.69 was reported as the month ending balance.

- 6. Curator's Report:** J.Tong reported on just a couple matters:
- a. The Museum's drop ceiling has been revamped with all new tiles. There are no longer missing spaces.
  - b. The Berkley First Methodist exhibit is now complete and will be displayed at the church on Palm Sunday. J. Harlan volunteered to assist with delivery.

## **OLD BUSINESS**

- 7. 2025 Berkley Days:** J. Tong reported that the Berkley Days Committee has decided to cancel the 2025 event. September 12, 2026 is tentatively set as the date of the event's next incarnation.
- 8. Museum Membership Program:** D. Callihan inquired about the possibility of the Committee and/or Museum being registered as a 501-C3 non-profit organization and if such a designation might adversely affect the proposed name for the program, "Friends of the Berkley Museum." There was a general consensus to stick with the previously approved plan and forgo non-profit designation.

9. **Museum & Committee Membership Marketing:** Museum & Committee membership marketing ideas were discussed. The subject will be revisited at the next meeting. R. Patterson volunteered to create a flyer with QR code that links to Museum and Committee membership applications.
10. **Pattengill School Historical Marker Unveiling:** D. Callihan reported an upcoming meeting with school principal, J. Stilger. An unveiling date in the fall will likely be set at that time. More to be reported at the next meeting.
11. **Scavenger Hunt:** J. Harlan attended the last meeting of the DDA and reported that they are open to working with the Committee on the scavenger hunt and a fall cemetery tour. The scavenger hunt will include 19 sites in the city and will have three levels of difficulty. Working with the DDA it will be promoted via Facebook, other social media and the city's Summerfest promotions. Stickers were suggested as a possible promotional tool. A date for the cemetery tour will be set at the next meeting.
12. **2025 Citywide Garage Sale:** J. Tong reported an extensive clean-up of Village Hall's second floor and that items are being picked from the Museum's collection for possible sale at the citywide garage sale on June 20-22, but also suggested that putting off participation until next year might be best. D. Callihan moved that Committee participate in the 2025 citywide garage sale. Discussion ensued and the motion was withdrawn. S. Baker suggested that digital inventory of items for sale might be the next best course of action. There was a general consensus to postpone Committee involvement in the garage sale until 2026, and that a digital inventory of items we hope to sell be created in the meantime. The matter was tabled until April of 2026.
13. **WXYZ Video:** The Committee's video aired was well received.
14. **Tabled until Next Meeting:** Subcommittee for Museum collection policy, Dale's Radio Temple/St. Mary Orthodox Church exhibit project.

## **NEW BUSINESS**

- 15. 2025 Berkley Pride Fest:** R. Patterson reported the date of the upcoming 2025 Berkley Pride fest as Sunday, June 22nd and made a motion that the Berkley Historical Committee participate in the event. K. Grimm seconded the motion. The motion passed unanimously without further discussion. D. Carlson volunteered to assist in research efforts focused on creating a Queer history handout similar to last year's.
- 16. Gifts to the Museum:** J. Tong reported no recent gifts to the Museum.
- 17. Anderson School Visit:** J. Tong requested volunteers to assist with the Anderson School visit to the Museum on Friday, April 11th at 9:00 am. R. Patterson volunteered to assist. J. Tong also requested that the Rogers School visit to the Museum on Friday, May 16th be added to the next meeting's agenda.
- 18. Good & Welfare:** A birthday card for Waneda Mathis was passed around and signed by Committee members. To be delivered by J. Tong.
- 19. Next Committee Meeting:** The next meeting will take place in the upstairs conference room of the Public Safety Building on Tuesday, May 13th, on the birthday of our chairperson, Dr. Susan Richardson. D. Carlson volunteered to bring cake. The Museum shift sign-up calendar was passed around.
- 20. Adjournment:** S. Hansen made a motion to adjourn the meeting at approximately 8:25 pm. J. Harlan seconded the motion. The motion passed unanimously without further discussion.
- 21. Authorship Statement:** These minutes were recorded by Berkley Historical Committee Secretary, Dale A. Carlson, and transcribed by him on May 12th of 2025.